

Thrive Renewables Community Benefit Fund

Application form

Overview

Thrive Renewables (formerly known as Triodos Renewables)¹ has established a community benefit fund to achieve impact in areas close to their project sites. The fund is focused on energy improvements to community buildings, enhancing their value to the communities they serve. For more information about this fund go to www.cse.org.uk/trcbf.

Checklist

Please do not submit this form until you are able to tick all of the boxes below. You will not be considered for a grant until you have returned all of the necessary information.

- Completed application signed by two authorised signatories (electronic signatures are acceptable)
- Agree to conditions set out below and in the guidance document
- Bank account details and email address for remittance advice (Qu.10)
- Completed energy survey
- Quotes for proposed measures, with your preferred contractor indicated (at least two quotes per measure proposed MUST be included)
- Provided your annual energy use (Qu.13)
- Attached additional evidence as applicable (Qu. 11 and Qu. 14)

Submitting your application

Send the completed application form, together with the completed energy survey and supporting documentation, to CSE.

Email address: communities@cse.org.uk

Postal address: Thrive Renewables Community Benefit Fund, CSE, St James Court, St James Parade, Bristol BS1 3LH

For enquiries: 0117 934 1400

DEADLINE: Friday 30 March 2018

¹ Thrive Renewables is the trading name of Thrive Renewables plc.
Registered in England and Wales 2978651. Registered office: Deanery Road, Bristol, BS1 5AS

1. Name of your group or organisation:

2. Community building name and address (please include county and post code):

3. Who should we get in touch with regarding this application:

4. Contact details

Email address

Phone number

Website

5. Mailing address for postal correspondence (note: most communication will be by email)

6. Please provide an alternative contact at the organisation/building in case we are unable to reach the contact named above, and to confirm that you have permission to make improvements to the building in question (*see qu. 17*).

7. Number of employees / salaried posts in your group or organisation

8. What is the TOTAL grant that you are requesting in this application?

9. You should be able to answer ‘yes’ to these questions to be considered for a grant. Please circle as appropriate:

Is your organisation a legitimate, not-for-profit community or voluntary group that has its own bank account?	YES	NO
Is the building geographically located within an eligible postcode area? <i>(See guidance for the list.)</i>	YES	NO
Have you undertaken a full energy survey of the building using the template and guidance available to download at www.cse.org.uk/trcbf?	YES	NO
Does your organisation own the building, or are there more than five years left on the lease?	YES	NO
If this grant only covers part of the total cost of the improvements you intend to make, is the remaining funding already secured?	YES	NO

10. Please provide your bank details for payment. All payments will be made via BACS:

Name of Bank Account	
Bank	
Account number	
Sort code	
Email address for remittance advice	
Names of at least two authorised signatories to this account	

11. Tell us more about your community building and why you want this grant. (max 400 words)

- a) Please state how the building is used, and by whom, and what the occupancy and usage levels are. *Please provide a timetable with your application if possible.*
- b) What needs improving, how will the improvements make a difference, and is this is part of an ongoing project?
- c) Does your group or organisation manage the building? If not, please explain the relationship.
- d) How do you, as a community, identify with the Thrive Renewables site in your area?

Continue overleaf if needed

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12. What fuel(s) do you use for your:

Space heating	
Water heating	
Lighting and appliances	

13. What is your annual energy use? Note that your answer must be in the units specified. We don't need to know how much money you spend. This information is used to calculate the approximate amount of CO₂ you could save and can be found from your meter readings or fuel bills.

Gas (total kWh)	
Electricity (total kWh)	
Oil (total litres)	
LPG (total litres)	

14. Please provide a financial breakdown of the low carbon improvement(s) you intend to make. You may wish to provide more detail in the energy survey proforma.

Low carbon improvement*	Preferred contractor	Cost, including any VAT (£)
	Total grant requested:	

Please note: You must supply at least two quotes per measure and indicate which you intend to use. If you intend to install something yourself then you must be accredited under a relevant certification body and provide proof of this. In some cases you may not receive the total grant you have requested but only a partial grant towards the improvements you wish to make. No liability for measures installed or improvements made is accepted by CSE or Thrive Renewables.

** We would expect applications to be principally for energy saving improvements but applications for renewable energy technologies may be approved if you can demonstrate (a) that this is the most effective measure for reducing energy use and bills and (b) that it's a sensible measure for the building (please send evidence attached to your application form – e.g. a scoping report or basic feasibility study.) Contact CSE if you have questions about evidence requirements.*

15. Please indicate when you expect work to commence and when you expect it to be complete. Are there any factors that could delay this work or prevent you from using the grant for what you intended?

Start date	
Completion date	
Considerations	

Please note: a representative of Thrive Renewables may contact you to arrange a visit to check that the grant funding was used in the way that you proposed.

16. How did you hear about the grant?

- | | |
|--|--|
| <input type="checkbox"/> CSE mailing | <input type="checkbox"/> Through an umbrella organisation.
Please state which:
_____ |
| <input type="checkbox"/> Thrive Renewables mailing | |
| <input type="checkbox"/> Local press. Please give name:
_____ | <input type="checkbox"/> Word of mouth |
| <input type="checkbox"/> Town/parish council | <input type="checkbox"/> Online. Please state where:
_____ |
| <input type="checkbox"/> Local authority | |

17. Agreement and signatures

Please obtain signatures from two authorised signatories in the organisation. At least one signatory must also be a signatory to your bank account (names in question 10). If you are applying on behalf of another organisation (e.g. if you are working with the organisation which manages the community building), one of the signatories must be the named person in question 6 representing the building²).

By submitting this application you are agreeing to all of the following:

- That the information you have provided is correct
- That you have permission to make improvements to the building in question
- To spend any grant awarded on the energy efficiency improvements specified above and record evidence of spending for audit purposes
- That you meet the eligibility requirements for this fund (set out in the guidance document)
- That Thrive Renewables or CSE may contact you in future to arrange a visit to your community building to check appropriate use of funds
- That any additional costs resulting from works undertaken are outside the scope of this funding
- That Thrive Renewables is appropriately acknowledged (in an agreed manner) in a public place in the building with information about improvements made and how building users can find more information about energy issues

Signatures

Print name: _____

Position and organisation: _____

Signed: _____

Date: _____

Print name: _____

Position and organisation: _____

Signed: _____

Date: _____

² Submitting an electronic application is an agreement of the terms and conditions set out in the application and guidance documents.

18. Data Protection

CSE will store your information in a central database and will share your details with Thrive Renewables plc but we will never share your data with other organisations. We will only contact you using this information for the purposes of administering the grant.

We (CSE and Thrive Renewables) would like to keep in touch with you to inform you of other projects and funding that you might benefit from via our email newsletter, the CSE community energy update. Please let us know if you would like to receive this by selecting the option below. If you don't select yes you won't be added.

Yes please. I'd like to receive the CSE community energy update.